

# **1 FACILITIES PROGRAM BOARD**

## **1.1 PURPOSE**

The Facilities Program Board (FPB) serves as the Agency's senior decision-making body for facility, infrastructure, and technical capability investments. FPB is established to provide comprehensive facilities strategic direction. The FPB approves all facility investments (selection and prioritization) regardless of funding source and NASA-wide facilities policies and processes to ensure successful achievement of NASA strategic goals and objectives.

## **1.2 APPLICABILITY/SCOPE**

### **1.2.1 Applicability**

The FPB is an Agency board established by the Administrator. The scope of the FPB's functional and strategic leadership role is Agency wide and includes all Mission Directorates, Centers, JPL, and Component Facilities.

### **1.2.2 Scope**

The FPB scope of authority includes all Construction (Institutional, Technical, and Programmatic) and facility issues. The FPB has authority over the Agency Recapitalization Program, the facility aspect of technical capabilities, and maintenance and operations of all NASA facilities.

## **1.3 AUTHORITY**

42 U.S.C. 2473 (c)(1), Section 203 (c)(1) of the National Aeronautics and Space Act of 1958, as amended.

NPG 1000.2, NASA Strategic Management System.

## **1.4 FUNCTIONS**

The FPB shall:

- 1.4.1 In support of the NASA Strategic Plan, the Agency Facility Strategy Plan, and agency directions, develop comprehensive twenty year agency facilities master strategy that integrates facility requirements across Mission Directorates, Centers, and JPL. Review and approve Agency Master Plan to ensure alignment with agency facility master strategy.
- 1.4.2 As part of the annual PPBE process, utilize the agency facilities master strategy and approved Master Plan as a decision framework to review and approve all the investments, consolidations, closure/deconstruction for facilities and infrastructure. This includes all phases of Construction of Facilities (CoF)

whether it is Institutional, Technical, or Programmatic. The FPB will assign construction activities to Mission Directorates and Programs, as appropriate, and these will be executed by the appropriate Center with management and oversight from the Office of Infrastructure (OI), Facilities Engineering and Real Property Division (FERPD).

- 1.4.3 The FPB shall ensure that the Agency Facility Master Strategy reflects closure, deconstruction, consolidations, and investments and is reviewed and validated annually. The FPB shall also ensure the Agency Facility Master Plan is updated annually and reflects the agency strategy
- 1.4.4 Review and approve the infrastructure aspects of the charters for facility and technical capability organizations, including but not limited to: Rocket Propulsion Test Program (RPT), High End Computing Capability (HECC), Aeronautics Test Program (ATP), and Strategic Capabilities Assets Program (SCAP). Provide review and approval for cross agency MOA/MOU's from these organizations.
- 1.4.5 Request that Special Topics be investigated and presented to the Board.
- 1.4.6 Provide review, oversight, and guidance for Agency facility operations and maintenance.

## **1.5 MEMBERSHIP**

### **1.5.1 The membership of the FRB shall include the following (Principles only):**

NASA Associate Administrator, Chairperson  
Office of the Chief Engineer – Chief Engineer (alternate chair)  
Associate Deputy Administrator  
Assistant Associate Administrator  
Chief, Safety and Mission Assurance  
Associate Administrator for Program Analysis and Evaluation  
Director, Program and Institutional Integration  
Associate Administrators, Mission Directorates  
Center Directors  
Chief Financial Officer  
Chief Information Officer  
General Counsel

Chief Health and Medical Officer  
Associate Administrator for Institutions and Management  
Office of Infrastructure, Assistant Administrator

### **1.5.2 Other Invited Attendees:**

Administrator  
Deputy Administrator  
Chief of Staff  
Assistant Administrator for Procurement  
Assistant Administrator for Human Capital Management  
Comptroller  
Director, PA&E Strategic Investment Division  
Director, PA&E Independent Program Assessment Division  
Chief, Strategic Communications  
Director, OI, Facilities Engineering and Real Property Division

### **1.5.3 Special Members**

The Chairperson may appoint special members to the FPB.

### **1.5.4 Standing Panels**

The following Standing Panels are chartered to provide particular focus to their respective areas and are working Panels. The Chairperson shall appoint the Panel Leader and members of each Standing Panel. The output from the panels will be utilized to inform and facilitate discussion on the Agency Facility Strategy Plan. The Standing Panels are:

#### **1.5.4.1 Finance Panel**

The Finance Panel will make recommendations for facility return on investment analysis, PPBE guidance, budgetary analysis, budgetary assignments, and the Agency's Capital Investment Program Plan (CIPP).

#### **1.5.4.2 Technical Capabilities Panel**

The Technical Capabilities Panel will make recommendations for investments, consolidations, and reductions in Agency technical capabilities. The panel will review and make recommendations to the Board on MOA/MOU's between NASA and other federal agencies on technical capabilities.

#### **1.5.4.3 Requirements Panel**

The Requirements Panel will collect programmatic and technical infrastructure facility requirements. They will perform analysis and make recommendations for a minimum set of requirements necessary to adequately address the Agency need.

#### **1.5.4.4 Utilization Panel**

The Utilization Panel will review facility utilization and provide recommendations with regard to expansions, outgrants, contractions, and consolidations.

#### **1.5.5 Executive Secretary**

The Associate Administrator for PA&E, subject to the approval of the Associate Administrator, appoints an Executive Secretary to facilitate the activities of the FPB, coordinate meeting agendas, distribute minutes, and ensure that information required for Board deliberations is distributed to the members on a timely basis.

#### **1.5.6 Staff Support**

The Office of Infrastructure, Facilities Engineering and Real Property Division shall provide staff support to the Chairman of the FPB and to each Standing Panel. At a minimum, OI/FERP shall have responsibility for leading and staffing studies, bringing forward facility and infrastructure issues that are a risk to Agency missions and programs, recommend and concur on agenda items, and provide independent recommendations to the FPB on actions brought before the Board for discussion and/or decision.

### **1.6 MEETINGS**

The Board shall meet at the call of the Chairperson, or at a minimum on a quarterly basis. Meetings shall occur prior the issuance of the PPBE Guidance (approx. January), and following the Mission Directorate Reviews of the Budget Submits (approx. June). Other meetings may be called at the discretion of the Chairperson and may be as often as necessary for emergent, time-critical matters.

### **1.7 DURATION**

The FPB will remain in existence indefinitely.

### **1.8 Records**

The Executive Secretary is responsible for recording and tracking decisions through closure, agenda coordination, and maintaining this charter and all other records associated with the FPB.